

12th March 2024

Dear Parents/Carers

I would like to take this opportunity to introduce you to our amazing Administration Team who work across our Federation of Schools, welcome our new team members, and clarify the opening times of our school offices.

We are extremely pleased to be welcoming Mrs Garlick to Central Street this week and also Miss Adams, who joined us at Riverside, in January. We are so pleased to welcome them to our team.

HEBDEN BRIDGE SCHOOLS FEDERATION – ADMINISTRATION TEAM		
Mrs. Jowett - Federation Business Manager		
Central Street	Riverside	Stubbings
Ms. Boardman Administrator	Ms. Boardman Administrator	Mrs. Hope-Collins Administrator
Mrs. Garlick Admin Assistant	Miss Adams Admin Assistant	
Office Opening Hours		
Monday – Friday	Monday – Thursday	Monday – Friday
8.30am – 3.00 pm	8.30 am – 4.00pm	8.30am – 4.00 pm
	Friday	
	8.30am – 2.30pm	
Tel: 01422 842 784	Tel: 01422 842 154	Tel: 01422 842 728
admin@centralstreet.calderdale.sch.uk	admin@riverside.calderdale.sch.uk	admin@stubbings.calderdale.sch.uk

As we work as a Federation team, and share staff across our Federation of schools, if you are unable to contact your child’s school office, please contact one of the other Federation School offices, who will be happy to take your call and get messages to your child’s school.

Kind Regards



Joanne Jowett
Federation Business Manager



Riverside Junior School
Holme Street
Hebden Bridge
West Yorkshire
HX7 8EE

01422 842154
admin@riverside.calderdale.sch.uk
www.riversidejunior.co.uk



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Stubbings Infant School
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