

Person Specification – HTLA

	ESSENTIAL
Qualifications	<p>Excellent literacy and numeracy skills equivalent to NVQ Level 2 in English and Maths</p> <p>Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C)</p>
Experience	<p>A minimum of two years' experience of working with children (either paid or unpaid capacity) preferably in an education setting</p> <p>Training in relevant learning strategies e.g. literacy</p> <p>Experience of teaching whole classes</p> <p>Evidence of specialism in specific curriculum areas or areas of particular learning difficulty</p>
Knowledge	<p>Knowledge & understanding of the National Curriculum including the literacy and numeracy strategies</p> <p>Understanding of behaviour management strategies</p> <p>Understanding of First Aid procedures</p>
Professional skills	<p>Excellent oral and written communication skills</p> <p>Excellent interpersonal skills both in working relationship with young pupils and in forming effective professional relationships with a wide range of contacts</p> <p>Good organisational and time management skills</p> <p>Effective use of ICT to produce appropriate resources to support learning and maintain electronic information systems</p>
Abilities	<p>Able to form and maintain appropriate professional relationships and boundaries with children and young people</p> <p>Ability to organise, lead and motivate a team</p> <p>Ability and willingness to work constructively as part of a team</p> <p>Ability to supervise pupils effectively both in and out of school in line with the school's behaviour policy</p> <p>Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for T&L</p> <p>Ability to deal with sensitive information in a confidential manner</p> <p>Ability to help children and young people to transfer their learning to other parts of their lives</p>

	<p>Ability to provide a good role model to young pupils</p> <p>Ability to work in partnership with parents and teachers</p> <p>Ability to use own initiative and work flexibly</p>
Other	<p>Willingness to attend school training sessions</p> <p>Empathy with young people facing barriers to their learning</p> <p>A commitment to helping young pupils achieve, through education and learning</p> <p>An understanding of and a genuine commitment to Safeguarding and child protection and Equal Opportunities</p>